

BROMSGROVE DISTRICT COUNCIL

CABINET

Date 23rd February 2011

FEES AND CHARGES 2011/12

Relevant Portfolio Holder	Councillor Geoff Denaro
Relevant Head of Service	Teresa Kristunas, Head of Finance & Resources
Non-Key Decision	

1. SUMMARY OF PROPOSALS

- 1.1 To set out the fees and charges to be levied on services provided by the Council as used as the basis for income targets in the Medium Term Financial Plan 2011/12 – 2013/14.

2. RECOMMENDATIONS

- 2.1 It is recommended that Cabinet approve the fees and charges as presented in Appendix A.

3. BACKGROUND

- 3.1 The Medium Term Financial Plan has been prepared on the basis that additional income will be generated from fees and charges. The guideline increase provided to Heads of Service in order to undertake the review was 3 – 5% or more if comparison with other local authorities demonstrate that a high charge is appropriate.

4. KEY ISSUES

- 4.1 Heads of Service and service managers have assessed the level of fees and charges based on a guideline 3 – 5% increase. The proposed fees and charges are set out in Appendix A.
- 4.2. The standard rate of VAT increased from 17.5% to 20.0% from 1st January 2011. The charges set out in Appendix A take account of this increase.
- 4.3. It is proposed that the revised fees and charges will be advertised to the public within approved deadlines with a start date of 1st April 2011, or as soon as practicable thereafter, dependant upon the notice period required prior to implementation.

5. FINANCIAL IMPLICATIONS

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5.1 It is estimated that the proposed charges will generate additional income of £188k. A number of service areas have experienced reductions in income levels and these have been identified in the budget report.

6. LEGAL IMPLICATIONS

6.1 There are no legal implications.

7. POLICY IMPLICATIONS

7.1 There are no policy implications.

8. COUNCIL OBJECTIVES

8.1 The increase in fees and charges will enable resources to be made available to fund the priority areas in the district.

9. RISK MANAGEMENT INCLUDING HEALTH & SAFETY CONSIDERATIONS

9.1 There is a risk the if fees and charges are not increased that income targets will not be achieved and the cost of services will increase.

10. CUSTOMER IMPLICATIONS

10.1 The implementation of the revised fees and charges will be notified in advance to the customer to ensure that all users are aware of the new charges and any concessions available to them.

11. EQUALITIES AND DIVERSITY IMPLICATIONS

11.1 None.

12. VALUE FOR MONEY IMPLICATIONS, PROCUREMENT AND ASSET MANAGEMENT

12.1 None.

13. CLIMATE CHANGE, CARBON IMPLICATIONS AND BIODIVERSITY

13.1 None.

14. HUMAN RESOURCES IMPLICATIONS

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14.1 There are no human resource implications.

15. **GOVERNANCE/PERFORMANCE MANAGEMENT IMPLICATIONS**

15.1 Monitoring will be undertaken to ensure that income targets are achieved.

16. **COMMUNITY SAFETY IMPLICATIONS INCLUDING SECTION 17 OF CRIME AND DISORDER ACT 1998**

16.1 None.

17. **HEALTH INEQUALITIES IMPLICATIONS**

17.1 Not applicable.

18. **LESSONS LEARNT**

18.1 None.

19. **COMMUNITY AND STAKEHOLDER ENGAGEMENT**

19.1 None.

20. **OTHERS CONSULTED ON THE REPORT**

Portfolio Holder	Yes
Chief Executive	Yes
Executive Director (S151 Officer)	Yes
Executive Director – Leisure, Cultural, Environmental and Community Services	Yes
Executive Director – Planning & Regeneration, Regulatory and Housing Services	Yes
Director of Policy, Performance and Partnerships	Yes
Heads of Service	Yes
Head of Finance & Resources	Yes
Head of Legal, Equalities & Democratic Services	Yes
Corporate Procurement Team	Not applicable

21. **WARDS AFFECTED**

All.

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22. **APPENDICES**

Appendix A – Fees and Charges

23. **BACKGROUND PAPERS**

None.

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